

## MINUTES – WAYLAND SCHOOL COMMITTEE

Regular Meeting – May 8, 2017

A Regular Meeting of the Wayland School Committee was held on Monday, May 8, 2017, at 7:00 P.M. in the School Committee Room of the Wayland Town Building.

*Present were:*

Ellen Grieco, Chair (arrived at 8:25 p.m.)  
Nate Buffum  
Jeanne Downs  
Kathie Steinberg

*Absent:*

Kim Reichelt

*Also:*

Paul Stein  
Superintendent

Brad Crozier  
Assistant Superintendent

Marlene Dodyk  
Student Services Director

*Also:*

Amy Parker, Wayland Middle School Psychologist  
Maribel Valdez, Wayland Middle School METCO Coordinator  
Katy Merrell, The Children's Way Director  
Gretchen Lutz, Early Childhood Coordinator

School Committee member Jeanne Downs convened the regular session at 7:00 p.m.; the meeting is being recorded by WayCAM.

### 1. **Special Matters:**

(a) Receive and Hear Presentation of the "Training Global Citizens" ACE Report:

Amy Parker and Maribel Valdez presented the Middle School portion of the "Training Global Citizens" ACE Report to the School Committee which covers Accomplishments, Challenges, and Exemplar. The Global Citizens Group is racially diverse and is made up of twelve 7<sup>th</sup> grade Boston and Wayland students who displayed leadership qualities. Amy and Maribel meet with students one block a week to give the students a safe and respectful place to discuss issues of identity and culture, race and racism, and stereotypes and biases. During this process of conversations and activities, the students work toward better supporting other students and to build a stronger community.

Amy and Maribel described some of the activities in which the group participated, such as a handprint activity, readings of "I Am" poems, and reading the book "Crossover" by Kwame Alexander. To deepen the students' learning, they played games like Make-a-Word Challenge and African American Jeopardy/Diversity Jeopardy. The group visited the Anti-Defamation League's 23<sup>rd</sup> Annual Youth Conference and a Global Citizens Retreat to develop their leadership skills and become experts in one of three areas.

The presentation ended with students' reflections in terms of their classroom experiences, what they have learned throughout the year, and how it has affected their lives and knowledge.

(b) Receive and Hear Presentation of the "Nurturing Early Childhood Development" ACE Report:

Katy Merrell and Gretchen Lutz presented the Nurturing Early Childhood Development ACE Report. As the result of a School Summit and the formation of an Early Childhood Exploratory Committee, the Wayland Family Resource Guide was created. In September 2016, an Early Childhood Advisory Board was created and formed. The Board promotes connection, prevention, and intervention and connects educators, administrators, clinicians, parents and other providers, all of whom share their concerns, identify resources, and explores avenues for meeting growing needs of young children.

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Some of the accomplishments include a Wayland Family Resource Guide, the creation of a survey that was sent to all Early Childhood Directors in Wayland, and the creation of a survey that was sent to all parents of preschoolers in Wayland. Dr. Dossie Kahn of Wayland Youth Services began a “Parent Conversations” series that meets monthly and brings parents of young children together to share their concerns, receive support and expert advice, as well as a connection to additional resources, as needed. An Early Childhood Directors’ Group was created and all attended a forum in April.

Moving forward to next year, the Early Childhood Advisory Board will continue to meet. Among other initiatives, The Board will invite Kindergarten teachers and elementary guidance counselors to attend and hopefully develop specific action plans, as well as collaborate with Wayland Children Parents Association (WCPA) and all preschools in Wayland to sponsor some town-wide parent workshops.

(c) Discussion and Possible Vote to Approve Order of Conditions for the Wayland High School Building Construction Project:

Jeanne commented that there are two Order of Conditions left open for the following: the WHS building construction project and the turf field. On the recommendation and request by Ben Keefe, the turf field Order of Conditions must be addressed by the School Committee so that Weston and Sampson can move forward with their proposal to get the Order of Conditions in compliance. Jeanne explained the remaining funding for the high school project.

Upon a motion duly made by Kathie Steinberg, seconded by Nate Buffum, the School Committee voted unanimously (3-0) to approve the Weston & Sampson proposal for the WHS turf field Order of Conditions as outlined in the April 18, 2017 proposal in the amount of \$8,400.

2. **Comments & Written Statements from the Public:**

Carol Kaplan asked the School Committee how and where to access information regarding school bus parking.

Tom Sciacca commented on the generational turnover in the housing market which could result in larger classes moving forward. He also commented on the low residential population of African Americans and thought there could be a way to attract more families to Wayland.

Andrew Steneri commented on the most recent effort to change and select a new WHS school logo. He asked the School Committee if there will be any discussion regarding this matter going forward, as he is unclear how this came about and if there is a process to be followed. Paul recommended that Mr. Steneri contact Principal Mizoguchi.

**Jeanne recessed the meeting at 8:09 p.m. to leave and call Ellen; she returned at 8:11 p.m.**

The Committee will wait for Ellen to arrive to enter Executive Session.

3. **Financial Matters:**

(a) Review Status for School Bus Parking, including Request for Proposal, Communication to Public, an Update regarding Discussions with the Department of Public Works and the Board of Selectmen, and Possible Related Next Steps for School Bus Parking:

Jeanne confirmed that July 1, 2018 is the estimated deadline to move the buses from the current location. The Board of Selectmen is meeting on May 15<sup>th</sup> to discuss bus parking, as they will issue an RFP but the School Committee the authority to oversee the RFP process. Kathie will attend the meeting with Susan Bottan to provide the BOS with clarification and an update regarding bus parking.

The School Committee will coordinate with the DPW regarding the Weston & Sampson proposal to report on the old dump in terms of the DPW’s use at this site and the possibility of using this site for bus use as well. More detail is needed regarding the scope of services.

Upon a motion duly made by Kathie Steinberg, seconded by Nate Buffum, the School Committee voted unanimously (3-0) to approve the request to Weston & Sampson to include bus parking in their scope of services contingent upon the Finance Subcommittee’s review of the scope of services.

Jeanne noted that a communication was posted on the website, as well as other documents, regarding school bus parking.

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(b) Receive and Review The Education Cooperative (TEC) FY2018 Budget:

As a requirement of TEC districts, Jeanne presented and highlighted a few items in the TEC budget. Tuitions for school year programs will not increase next year and district member assessments will go down 25% for a total for the 2017-2018 school year of \$14,500. The TEC budget includes approximately 53 online courses for member districts, adding that TEC continues to grow and improve with each passing year.

*Ellen arrived at 8:25 p.m.*

4. **Executive Session #1:**

Upon a motion duly made by Ellen Grieco, seconded by Jeanne Downs, the School Committee voted unanimously (4-0) to enter Executive Session at 8:26 p.m., to discuss a residency matter, as permitted by M.G.L. c.30A, §21(a)(7); in order to comply with the Massachusetts Student Records Regulations, 603 CMR 23:00; the Family Educational Rights and Privacy Act, 20 U.S.C., s.1232g; and the Massachusetts Right to Privacy Law, M.G.L. c.214, s.1B. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ellen Grieco, Chair	X	
Nate Buffum	X	
Jeanne Downs	X	
Kim Reichelt	absent	
Kathie Steinberg	X	

The School Committee will be joined by Paul Stein, Superintendent of Schools, Brad Crozier, Assistant Superintendent, and Diane Marobella, recording secretary.

The School Committee will reconvene in open session to conduct regular matters as listed on the meeting notice.

5. **Financial Matters (continued):**

(a) Discussion and Review of the Financial Report for Quarter 3:

As prepared by Susan Bottan and in her absence, Jeanne presented a brief overview of the Financial Report for Quarter 3. This report was also reviewed by the Finance Subcommittee in terms of both the operating budget and special revenue funds. Jeanne reviewed the gift accounts for each school noting that there are small balances in these accounts.

Upon a motion duly made by Ellen Grieco, seconded by Kathie Steinberg, the School Committee voted unanimously (4-0) to accept the FY17 Q3 Financial Report as presented.

(b) Review and Possible Approval of Two Invoices regarding the Loker School MSBA Accelerated Repair Project from Colliers International and CBI Consulting, Inc.:

Jeanne noted that the invoices are for the schematic design of the Loker School MSBA Accelerated Repair Project. They have also been approved by the PMBC.

Upon a motion duly made by Ellen Grieco, seconded by Kathie Steinberg, the School Committee voted unanimously (4-0) to approve payment of an invoice from Strategic Building Solutions for \$6,690 and from CBI Consulting for \$3,280 in connection with the Loker School MSBA Accelerated Repair Project.

6. **Educational Matters:**

(a) Hear Superintendent's Report:

As a member of the Leadership for Equity (LFE) team, Paul reported that this is a small group of administrators who meet regularly, including 3 to 4 meetings a year in Boston with Boston parents. Paul reviewed some of the topics discussed at the Boston meetings, noting that the last meeting revolved around students' artwork.

7. **Administrative/Procedural Matters:**

(a) Update regarding School Start Times, including the Possible Formation of a Task Force:

Paul commented that the School Start Times Task Force is comprised of 22 members. He gave a brief account of the first meeting, adding that the discussion at the next meeting will be about mock up schedules. The goal of the Task Force is to have a recommendation by November 1<sup>st</sup> for the 2018-2019 school year.

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(b) Discussion of Superintendent's Evaluation – Goals 3 and 4:

Paul reviewed with the School Committee the two goals being discussed. Goal 3 relates to Training Global Citizens and its 3 domains: 1) political discourse and political beliefs related to course work, 2) China Exchange and Mandarin courses, and 3) world languages in the K-6 grade levels. Evidence in terms of work done in each domain was available to the School Committee.

Goal 4 represents the work Paul did related to the UNITED goals, such as the course of Leadership for Blended and Digital Learning and the Curriculum Spotlights. Evidence was also presented for Goal 4.

(c) Discussion regarding Wayland Buzz Communication, including Wayland Buzz Program on the Open Meeting Law:

Ellen informed the School Committee that she, along with Cherry Karlson, will appear on Wayland BUZZ to discuss the Open Meeting Law. This discussion will be the result of a program that Mr. Harris appeared on to discuss the Open Meeting Law. A discussion ensued regarding Ellen's potential comments on the program that could include some of the concerns of members of the Committee in terms of addressing transparency and added legal expenses when responding to OML complaints. All agreed that there has been tremendous effort to have a better understanding of the OML process.

The School Committee also discussed Wayland BUZZ's newspaper articles in terms of the expectations to the readers.

(d) Vote to Approve Dr. Unobskey's Employment Agreement:

Ellen noted that Dr. Unobskey's employment agreement was executed as a result of the School Committee's discussion and agreement at the April 24<sup>th</sup> meeting. The contract was reviewed by school counsel.

Upon a motion duly made by Jeanne Downs, seconded by Ellen Grieco, the School Committee voted unanimously to accept and approve Arthur Unobskey's employment contract for Superintendent.

(e) Discussion of and Possible Vote to Approve School Committee Officers and Representatives on Various Committees and Organizations:

The School Committee reviewed the list of various committees and organizations. Changes were discussed and will be implemented, but other decisions will be postponed until May 22<sup>nd</sup>.

### 7. **Policy Subcommittee Update:**

(a) Review and Possible Vote to Approve the Following Policies:

- Policy IJND (Access to Digital Resources)
- Policy IJNDB (Empowered Digital Use):

The School Committee reviewed Policies IJND and IJNDB. Jeanne explained why these policies are being reviewed again and noted the changes in Policy IJND (Access to Digital Resources). A discussion ensued about the use of district email by students while they are in and out of school, including the use of computers at the students' homes as it relates to the policy.

As a member of the former Technology Task Force, Tom Sciacca commented that the students should feel ownership of the devices they have and take care of them as if they were their own. He believes it is impractical to restrict the students' use of these computers.

This topic will be discussed again on June 5<sup>th</sup>.

### 8. **Matters not Reasonably Anticipated by the Chair:**

None.

### 9. **Consent Agenda:**

(a) Approval of Accounts Payables & Payroll Warrants:

- Wayland Public Schools Accounts Payables Warrant, dated May 8, 2017, in the amount of \$540,933.98
- Wayland Public Schools Accounts Payables Student Activities Warrant, dated May 8, 2017, in the amount of \$60,740.92
- Wayland Public Schools Payroll Warrant, dated May 10, 2017, in the amount of \$1,369,031.46

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(b) Approval of Minutes:

- Regular Session of March 13, 2017
- Special Session of March 20, 2017
- Special Session of March 21, 2017
- Special Session of March 22, 2017
- Special Session of April 12, 2017

Upon a motion duly made by Ellen Grieco, seconded by Kathie Steinberg, the School Committee voted unanimously (4-0) to approve the Consent Agenda.

10. **Executive Session #2:**

Upon a motion duly made by Ellen Grieco, seconded by Jeanne Downs, the School Committee voted unanimously (4-0) to enter Executive Session at 10:29 p.m. to discuss strategy with respect to threatened litigation under Title IX Anti-Retaliation Provisions and M.G.L. c.149, §185 by the former athletic director against the Wayland Public Schools and the School Committee, as permitted by M.G.L. c.30A, §21(a)(3) as such discussion in open meeting may have a detrimental effect on the bargaining position of the School Committee and an Executive Session is necessary to protect the bargaining position of the School Committee; discuss strategy with respect to and in preparation for collective bargaining with custodians, as permitted by M.G.L. c.30A, §21(a)(3) as such discussion in open meeting may have a detrimental effect on the bargaining position of the School Committee and an Executive Session is necessary to protect the bargaining position of the School Committee; discuss strategy with respect to and in preparation for negotiations with non-union personnel, as permitted by M.G.L. c.30A, §21(a)(2) as such discussion in open meeting may have a detrimental effect on the bargaining position of the School Committee and an Executive Session is necessary to protect the bargaining position of the School Committee; and discussion and approval of Executive Session minutes, as permitted by M.G.L. c.30A, §22 for the following minutes: January 3, 2017, March 21, 2017, April 12, 2017. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ellen Grieco, Chair	X	
Nate Buffum	X	
Jeanne Downs	X	
Kim Reichelt	Absent	
Kathie Steinberg	X	

The School Committee will be joined by Paul Stein, Superintendent of Schools, Brad Crozier, Assistant Superintendent, and Diane Marobella, recording secretary.

The School Committee will reconvene in open session for adjournment purposes only.

10. **Adjournment:**

Upon a motion duly made by Ellen Grieco, seconded by Kathie Steinberg, the School Committee voted unanimously (4-0) to adjourn at 11:01 p.m.

Respectfully submitted,

Paul Stein, Clerk  
Wayland School Committee

**Observers:**

Tom Sciacca, WVN & BUZZ  
Carol Kaplan  
Andrew Steneri

**Corresponding Documentation:**

1. Agenda & Backup Information
2. Training Global Citizens ACE Report

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3. Nurturing Early Childhood Development ACE Report
4. Bus Parking Update
5. FY2017 Third Quarter Financial Report
6. The Education Cooperative Proposed FY2018 Budget
7. Policy IJND (Access to Digital Resources)
8. Policy IJNDB (Empowered Digital Use Policy)
9. Special Meeting Minutes of March 13, 2017
10. Special Meeting Minutes of March 20, 2017
11. Special Meeting Minutes of March 21, 2017
12. Special Meeting Minutes of March 22, 2017
13. Special Meeting Minutes of April 12, 2017
14. Executive Session Motions - #1 and #2