

MINUTES – WAYLAND SCHOOL COMMITTEE  
Special Session – March 27, 2013

A Special Session of the Wayland School Committee was held on Wednesday, March 27, 2013, at 7:15 P.M. in the Small Conference Room of the Wayland Town Building.

Present were:

Barb Fletcher, Chair  
Beth Butler, Vice Chair  
Malcolm Astley  
Ellen Grieco

Absent:

Shawn Kinney

Chair Barb Fletcher convened the Special Session at 7:20 P.M. and announced that WayCAM was taping the meeting.

1. **Comments and Written Statements from the Public:**

There were no public comments or written statements.

2. **Consent Agenda:**

(a) **Shawmut Design Co. Change Order #19:**

Mr. David Saindon of KVA, on behalf of the HSBC, is requesting approval and execution by the School Committee of Change Order #19 for a total of (\$107,633). This represents a savings in Construction Contingency.

It is recommended that the School Committee move to approve SDC Change Order #19 in the amount of (\$107,633) for a revised contract value of \$56,832,289, and to authorize Chair Barbara Fletcher to sign the contract on behalf of the Wayland School Committee.

(b) **Approval of Accounts Payables Warrant:**

- Wayland Public Schools Payroll warrant, dated 3/21/2013, in the amount of \$1,168,654.60
- Wayland Public Schools Accounts Payable warrant, dated 3/27/2013, in the amount of \$201,217.15 (High School Project)

Upon a motion duly made by Ellen Grieco, seconded by Malcolm Astley, the School Committee voted (4-0) unanimously to approve the Consent Agenda with no changes.

3. **Middle School Roof Project:**

Barb Fletcher noted that new information requiring this agenda topic was raised with her just today.

As part of the project with the MSBA, it is required that a Building Committee be established for the project. Barb suggested that the School Committee designate the Permanent Municipal Building Committee (PMBC) as the building committee for the Middle School Roof project.

Barb read the information posted on the Town's website describing the composition and charge of the PMBC (see link: ([http://www.wayland.ma.us/Pages?WaylandMA\\_BComm/PMBC/index](http://www.wayland.ma.us/Pages?WaylandMA_BComm/PMBC/index)))

The School Committee will also need to appoint two people to serve as the School Committee's representatives on the PMBC for the duration of the project. The Committee discussed whether these appointees are required or are preferable to be School Committee members and whether the School Committee continues to control the funding, similar to the relationship with the HSBC. The Committee decided to appoint its representatives at a later date.

Upon a motion duly made by Beth Butler, seconded by Ellen Grieco, the School Committee voted unanimously (4-0) to designate the Permanent Municipal Building Committee as the building committee for the Middle School Roof Project as part of the process with the MSBA and to appoint at a later date two School Committee representatives to serve on the PMBC for the duration of the project.

Barb agreed to distribute the final motion language when finalized.

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4. **School Committee Communication:**  
The School Committee agreed to put on a future agenda the topic of ensuring information gathered outside of a meeting is distributed to all Committee members.
5. **Comments from the Public:**  
There were no public comments.
6. **Adjournment:**  
Upon a motion duly made by Malcolm Astley, seconded by Ellen Grieco, the School Committee voted unanimously (4-0) to adjourn the Special Session at 7:35 P.M.

Respectfully submitted,

Paul Stein, Clerk  
Wayland School Committee

Corresponding Documentation:

1. KVA Change Order #19
2. Accounts Payable Warrant
3. Payroll Warrant